**ARTICLE I**

**Name**

The name of this organization shall be ______________________ (hereinafter, “the Club”).

**ARTICLE II**

**Mission and Purpose**

The mission and purpose of the Club shall be:

A. To encourage, promote and support Newman athletics and all the athletic teams.

B. To build enthusiasm for Newman athletics, to help generate school spirit, increase attendance at athletic events, and support Newman athletic traditions.

C. To increase awareness of Newman athletics throughout the school and community.

D. To raise funds in support of Newman athletics through the Club’s membership program, and through any other appropriate means which are within applicable rules and policies.

E. To expend funds for the express purposes of supporting and enhancing Newman athletics, and improving the quality of the athletic experience for all student athletes.

F. To work cooperatively with the school and Athletic Department to accomplish the aforementioned mission, purpose and goals.

G. It is expressly understood that the mission and purpose of the Club shall not be, and the Club shall not be involved in:
i. The hiring, firing and/or evaluation of coaches or other school and/or Athletic Department personnel; or

ii. Coaching and/or Athletic Department decisions including, but not limited to, player evaluation, playing time, player discipline, practice format and organization, game decisions and/or strategy.

**ARTICLE III**

**Membership**

A. The general membership of the Club for each year will be composed of all those persons who have joined the Club for that year through its then existing membership program.

B. The general membership will be composed of both voting and non-voting members.

C. Only those members who have one or more children enrolled in Newman will be considered voting members, and only voting members will be eligible to hold office and/or chair certain of the Standing Committees. Each voting member household shall have one vote, and the voting member must be present to vote. No proxies will be accepted.

D. Non-voting members may participate in all activities of the Club, including general membership meetings, except voting and holding office. Non-voting members may chair certain of the Club’s committees, except the Nominating Committee and as otherwise set forth at Article VI.

E. The cost of membership shall be determined by the Executive Committee of the Club, and will be set for the Fall and Spring semesters by or before the preceding July 1.
ARTICLE IV

Officers

A. The Officers of the Club shall be President, Vice-President, and Secretary/Treasurer. At the discretion of the Executive Committee, the office of Secretary/Treasurer may be separated into two (2) distinct positions. Should that occur during the Club year and prior to the election of a new slate of officers, the newly opened position shall be filled by appointment of the Executive Committee.

B. The duties of the Officers shall be:

(i) **President:** The President shall coordinate all activities of the Club. The President shall preside at all Club meetings, and at all meetings of the Executive Committee. The President will serve as ex-officio member of all committees, except the Nominating Committee. The President shall oversee the function and duties of all other Club officers, and render advice and assistance to them whenever necessary. The President shall work directly with the Athletic Director to help accomplish the mission, purpose and goals of the Club as stated at Article II. Unless the President delegates otherwise, the President shall be the point of contact and authorized spokesperson on behalf of the Club in dealings with the public, the Athletic Director, the school Administration and/or other sanctioned school organizations.

(ii) **Vice-President:** The Vice-President shall preside at any meeting in the absence of the President. The Vice-President will
be the president-elect for the following year, and shall serve as a
direct assistant to the President. The Vice-President shall function
with the full authority of the President whenever the President is
unable to be present for any Club activity. The Vice-President also
shall be responsible for recommending updates and/or changes to
the Club’s bylaws if necessary, and incorporating any and all such
changes approved by the Executive Committee and the general
membership.

(iii) **Secretary/Treasurer:** The Secretary/Treasurer shall record
the minutes of the Club meetings and meetings of the Executive
Committee. The Secretary/Treasurer shall be responsible for
notification of all meetings and distribution of all agendas for such
meetings. The Secretary/Treasurer will be responsible for
collecting all funds generated by the Club, and shall make financial
reports to the Executive Committee and at the annual general
membership meeting.

**ARTICLE V**

**Executive Committee**

A. The Executive Committee shall be composed of the Officers of the Club
(President, Vice-President, Secretary/Treasurer or Secretary and
Treasurer, if that be the case), the Chairperson of each Standing
Committee and the Athletic Director. The Athletic Director shall be a non-
voting member of the Executive Committee.
B. The Executive Committee shall meet as needed, and shall have all the powers of the Club between the general membership meetings of the Club. The Executive Committee meetings shall be held regularly and prior to any general meetings of the Club.

C. A majority of the voting members of the Executive Committee shall constitute a quorum for any Executive Committee meeting.

**ARTICLE VI**

**Standing Committees**

A. The Standing Committees of the Club shall be:

(i) **Nominating Committee**: This Committee will review the bylaws of the Club each year, and propose any changes deemed essential for the effectiveness of the Club. It also shall convene to select a slate of Officers for the upcoming Club year. The Nominating Committee shall be chaired by the Vice-President, and it shall be composed of at least four (4) additional active voting members of the Club who have been recommended by the Vice-President and approved by the Executive Committee. The Athletic Director shall be a non-voting member of the Nominating Committee.

(ii) **Membership Committee**: The Membership Committee will solicit new members for the Club, and shall be responsible for implementing the then existing membership program for the Club. It shall work toward continuous improvement and enhancement of the Club membership program. The chair of the Membership Committee shall be appointed each year by the Executive
Committee. The chair of the Membership Committee shall appoint such other members of the committee as the chair deems necessary to accomplish its duties, subject to approval by the Executive Committee. The committee shall be comprised of the chair and no less than one Club voting member representing each of the lower, middle and upper schools.

(iii) **Team Liaisons Committee**: The chair of the Team Liaisons Committee shall be appointed each year by the Executive Committee; however, the chair must have a child currently participating in a Newman team sport. Other members of the committee shall be comprised of persons representing each Newman team sport, to be appointed by the committee chair subject to approval by the Executive Committee. Every Newman team sport shall be represented on the Team Liaisons Committee. The committee shall act as the liaison between the head coach of each athletic team and the team parents for each such team, with regard to all activities necessary to: support the student athlete; administer the athletic events; disseminate information to parents and athletes; and, to assist the Athletic Director and team coaches.

(iv) **Communications Committee**: The chair of the Communications Committee shall be appointed each year by the Executive Committee. The chair of the Communications Committee shall appoint such other members of the committee as the chair deems
necessary to accomplish its duties, subject to approval by the Executive Committee. The Communications Committee shall be responsible for communicating with the Club’s general membership on all matters important to the mission, purpose and goals of the Club. This may include, but not be limited to, communications concerning upcoming Club events, the Club membership program, news of the Athletic Department, and team news / announcements / highlights.

B. The Executive Committee shall form such other Standing Committees which, in its discretion, it deems necessary to accomplish the mission, purpose and goals of the Club.

C. In addition to the Standing Committees, ad hoc committees may be formed at the discretion of the Executive Committee to address specific issues or concerns of the Club.

ARTICLE VII

General Meetings

A. The Club shall hold an annual meeting in April to elect Officers, and to hear the annual report.

B. Notice of the annual meeting shall be sent to the general membership no less than ____ days in advance of the meeting.

C. Special meetings of the general membership may be called by the President or Executive Committee. Except in cases of emergency, at least three (3) days notice of any such special meeting shall be given, and the purpose of the meeting shall be stated in the notice.
D. A simple majority of the voting members present shall constitute a quorum at any meeting of the Club.

**ARTICLE VIII**

**Amendment of Bylaws**

A. These Bylaws may be amended by a two-thirds approval of the Executive Committee, and a simple majority vote of the Club members.