Isidore Newman School Continuity of Learning Plan  
*For Middle & Upper School Faculty*

An essential priority of the Continuity of Learning Plan is to continue to maintain **strong relationships** and **high expectations** among students and faculty. In the case of a campus closure, Newman teaching and learning will continue through a **blended model of synchronous and asynchronous** engagements to ensure . . .

- **Continuity of Learning**
- **Sense of Safety & Belonging**
- **Student Well-Being**

**Continuity of Learning Plan Expectations:**

**Teachers** will . . .

- Post coursework, agendas, updates, and reminders on iNewman by 8:15 a.m. each school day.
  
  **Reminders:**
  - Use iNewman as the “command center.”
  - Include links to all other online platforms students will need to access.
  - Provide recommended pacing guide for various assignments and their components.

- Follow the regular daily schedule when setting expectations for student work completion and when scheduling synchronous student experiences.
- Participate in regularly scheduled meetings (e.g. team meetings (MS), grade level advisors meetings (US), faculty and department meetings).
- Communicate with parents weekly via iNewman Announcements on the course page.

**Advisors** will . . .

- Check in with advisees twice per week at a minimum - one synchronous and one asynchronous.
- Participate in regularly scheduled meetings (e.g. team meetings (MS), grade level advisors meetings (US), faculty and department meetings).

**Counselors and Learning Specialists** will . . .

- Make themselves available for individual student needs.
- Communicate their availability for synchronous connection via iNewman.
- Offer resources to teachers, students, and families broadly and on an individual level as appropriate.
- Participate in regularly scheduled meetings (e.g. team meetings (MS), grade level advisors meetings (US), faculty and department meetings).

**Administrators** will . . .

- Provide oversight, support, and accountability for the continuity of learning plan
- Work collaboratively with teachers, students and parents to address complex issues that inevitably will arise

**Essential Agreements:**

1. Flexibility is key.
2. Use iNewman as our Learning Management System (“command center” for students).
3. Use Zoom for video conferencing to connect and discuss with group or whole class.
4. Use other tools only if students have already used them prior to campus closure, unless a tool has been adopted division-wide.
5. As always, respond to email within 24 hours and provide timely feedback.